



Convent of the Holy Infant Jesus
Our Lady Queen of Peace

27 July 2020

REF: OLQP/328/GENERAL

Dear Parents/Guardians

Term 3 Week 8 to Week 13 (27 July to 3 September 2020)

We welcome all our staff and students back to school after our mid-term break. We wish to express our deepest appreciation to everyone in our CHIJ OLQP family for the care, vigilance and responsibility as we gathered together as a school community since 29 June 2020. With the resumption of Term 3, we would like to urge all parents/guardians and students to continue to make the collective effort to exercise social responsibility and safe distancing so that our schools continue to remain safe.

Below are some key information which we need parents/guardians to note:

A. Safe Management Measures

We continue to appeal to all parents/guardians and students to uphold personal and social responsibility and integrity. Please take note of the following so that we continue to safeguard everyone's health here at CHIJ OLQP:

- Students should **not** come to school if any household member is serving Stay-Home Notice (SHN), Home Quarantine Order (HQO) or Leave of Absence (LOA) in the same residence.
- If an adult household member (18 years and above) is unwell due to flu-like symptoms such as fever, cough, runny nose, sore throat and other respiratory issues, please consult the doctor as soon as possible. If he/she is placed on Medical Leave due to Acute Respiratory Infection (ARI), please keep your child/ward at home and inform the school **immediately** as your child/ward will be placed on Approved Absence (AA) for the same duration indicated on the Medical Certificate. Your child's/ward's teacher will be in touch with your child/ward to ensure the continuity of her learning.

We would like to remind everyone of the need to observe personal hygiene and safe distancing measures. Students must have their face masks on at all times, except when eating. Face shields can be used for short periods within the school premises.

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B. Staggered Dismissal Arrangement

Our staggered dismissal plans will remain the same (please refer to REF: OLQP/303/GENERAL for dismissal times). We would like to thank parents/guardians for your understanding and cooperation in adhering to the dismissal arrangements. Please continue to note the following:

- not obstruct the road and not to park at the church gate to wait for your child/ward; and
- not to obstruct residents and other road users when you park along Chestnut Drive.

We do need the road to be clear for the school buses/vans to move off efficiently before opening the school gate for private vehicles. By obstructing the road, it slows down the departure of the school buses/vans and causes inconvenience to other vehicles going in and out of the estate. We seek parents'/guardians' understanding, patience and grace that during wet weather, we need to allow more time for students to board the buses/vans at the foyer before allowing private vehicles to enter the school. Please advise your child/ward to bring a small umbrella or a raincoat daily in case of wet weather.

We seek your understanding that these procedures are to ensure alignment to safety management measures to protect the wellbeing of everyone in the CHIJ OLQP family. In addition, we do want to exemplify the virtues of selflessness, consideration, graciousness and neighbourliness to all those around us.

C. School and Curriculum Matters

i. School Calendar

Please note that the school calendar will be issued to parents/guardians up to the September holidays (see Annex A) as we continue to take direction from the Ministry of Education amidst the evolving COVID-19 situation.

ii. Co-Curricular Activities (CCAs)

CCA will resume for some CCAs, taking the form of e-CCAs. The groups involved and the guidelines and instructions will be issued by the CCA teacher-in-charge at a later date.

iii. Early Dismissal in View of National Day Celebration (7 August 2020) and Teachers' Day Celebration (3 September 2020)

As we will be having our National Day Celebration on Friday, 7 August 2020 and Teachers' Day Celebration on Thursday, 3 September 2020, **school will end at 11.00 am on both dates.**

Please note that besides the National Day Observance Ceremony and celebration programme, lessons will be conducted as usual till 11.00 am. Please ensure that your child/ward brings the required books according to her class timetable up to 11.00 am. Students are requested to wear a **red T-shirt** beneath their pinafore, with school shoes.

Please take note of the following dismissal arrangement which is similar to the daily staggered dismissal. Parents/Guardians who drive to pick up your children/wards are reminded to follow the timing given to avoid causing unnecessary obstruction and inconvenience to the residents and other road users (please refer to Annex B below).

We seek your support, cooperation, patience and understanding during this time. We have all adjusted to the new normal in our lives and routines with the continuing scenario. Hence, we will continue to review and modify our school processes and programmes so as to adapt to each 'new' situation that emerges.

We thank you once again for your collaborative partnership as we keep every member of our CHIJ OLQP family safe. May you and your families continue to receive blessings of love and protection each day as we stand united and look out for one another as members of one family.

Take care and stay safe!

Yours faithfully,

Mrs Karen Tan
Principal

TERM 3 : WEEK 8 TO WEEK 13 (27 JUL TO 3 SEP 2020)

DATE		DAY	EVENT(S)
27 – 30 JUL			NO Support Programme & e-CCA
27 & 28 JUL			Primary 6 Preliminary Oral Examination (after school)
27	JUL	MON	NO P5 & P6 HMTL lessons
31	JUL	FRI	Hari Raya Haji (Public Holiday)
3 – 7 AUG			Primary 6 Support Programme & e-CCA resume
3	AUG	MON	Primary 6 Preliminary Listening Comprehension P5 & P6 HMTL Lessons resume
4	AUG	TUE	Primary 6 SS/HE Online Test (Curriculum Time)
7	AUG	FRI	National Day Celebration (School ends at 11.00am)
10	AUG	MON	National Day holiday (in lieu with National Day public holiday)
11 – 14 AUG			NO Support Programme; e-CCA resumes
13 & 14 AUG			Primary 6 PSLE Oral Examinations (NO school for Primary 1 to Primary 5)
17 – 21 AUG			Primary 6 Support Programme (Monday) & e-CCA (Tuesday)
17	AUG	MON	Class Photo-taking session (curriculum time) P5 & P6 HMTL lessons resume
19	AUG	WED	GEP Screening Exercise (Primary 3 students)
20	AUG	THU	Primary 6 Preliminary Examination – English Language
21	AUG	FRI	Primary 6 Preliminary Examination - Mathematics
24 – 28 AUG			NO Support Programme & e-CCA
24	AUG	MON	Primary 6 Preliminary Examination – Mother Tongue Languages P5 HMTL lesson resumes
25	AUG	TUE	Primary 6 Preliminary Examination – Science
26	AUG	WED	Primary 6 Preliminary Examination – Higher Mother Tongue Languages
28	AUG	FRI	Teachers' Day Rehearsal #1 (2.00pm to 4.00 pm) – selected students
31 AUG – 3 SEP			NO Support Programme; e-CCA resumes
31	AUG	MON	Teachers' Day Rehearsal #2 (2.00pm to 4.00 pm) – selected students
3	SEP	THU	Teachers' Day Celebration (School ends 11.00am)
4	SEP	FRI	Teachers' Day (NO school for Primary 1 to Primary 6)
7 – 11 SEP			September School Holidays
7 & 8 SEP			Primary 6 HOPE Lessons (8.00 am to 12.30 pm with a 30-min recess break)

Early Dismissal on 7 August 2020 (National Day Celebration) and 3 September 2020 (Teachers' Day Celebration)

Time of Dismissal	Level	Mode of Transport and Level of Study
11.00 am	Primary 1 to Primary 6 <u>School Bus</u>	<u>Dismissal of students taking School Buses only</u> <ul style="list-style-type: none"> Students will proceed to the hall/terrace at staggered times before 11.00 am - announcements will be made for specific levels.
11.05 am	Primary 1 Primary 2 Primary 3	<u>Dismissal of students who walk home, take public/private transport or go to the Student Care Centre.</u> <ul style="list-style-type: none"> Students will proceed to the pedestrian gate, main gate, foyer or school hall. <ul style="list-style-type: none"> Parents/Guardians of Primary 1 and 2 students who meet their children/ward at the foyer will be allowed to enter through the front gate at 10.55 am. Please ensure that you complete SafeEntry Check-in and Check-out. Students without older siblings are to proceed directly to their departure points. Students with older siblings from Primary 4, 5 and 6 will proceed to the hall to wait for their siblings. They are to stand according to their levels with safe distancing measures.
11.10 am	Primary 1 Primary 2 Primary 3	<ul style="list-style-type: none"> Entry for parents/guardians who drive into the school compound to pick their children/wards at the foyer. <p><u>NOTE:</u> If your child/ward is in Primary 4, 5 or 6, we seek your cooperation to time your arrival after 11.20 am as your child/ward will not be at the foyer if you arrive early. You will need to leave the compound and return after 11.20 am.</p>
11.15 am	Primary 4 Primary 5 Primary 6	<u>Dismissal of students who walk home, take public/private transport or go to the Student Care Centre</u> <ul style="list-style-type: none"> Students with younger siblings in Primary 1, 2 and 3 are to proceed to the hall to meet their younger siblings before proceeding to the foyer or leaving the school compound.
11.20 am	Primary 4 Primary 5 Primary 6	<ul style="list-style-type: none"> Entry for parents/guardians who drive into the school compound to pick their children/wards at the foyer.

We seek your cooperation and support so that every child will be dismissed safely.