



Convent of the Holy Infant Jesus
Our Lady Queen of Peace

29 June 2018

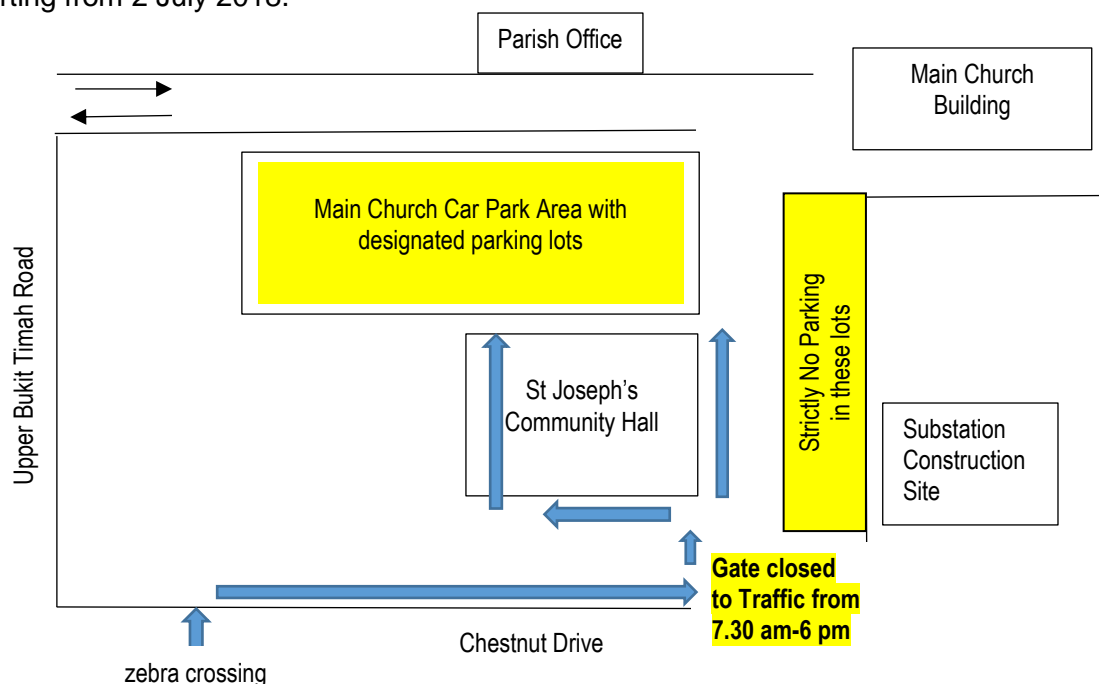
Dear Parents/Guardians,

**ROAD SAFETY AND TRAFFIC MANAGEMENT AT CHIJ OUR LADY QUEEN OF PEACE
AND ALONG CHESTNUT DRIVE – UPDATES ON CHANGES DUE TO THE CONSTRUCTION
WORK AT THE SUBSTATION OF ST JOSEPH CHURCH WITH EFFECT FROM 2 JULY 2018**

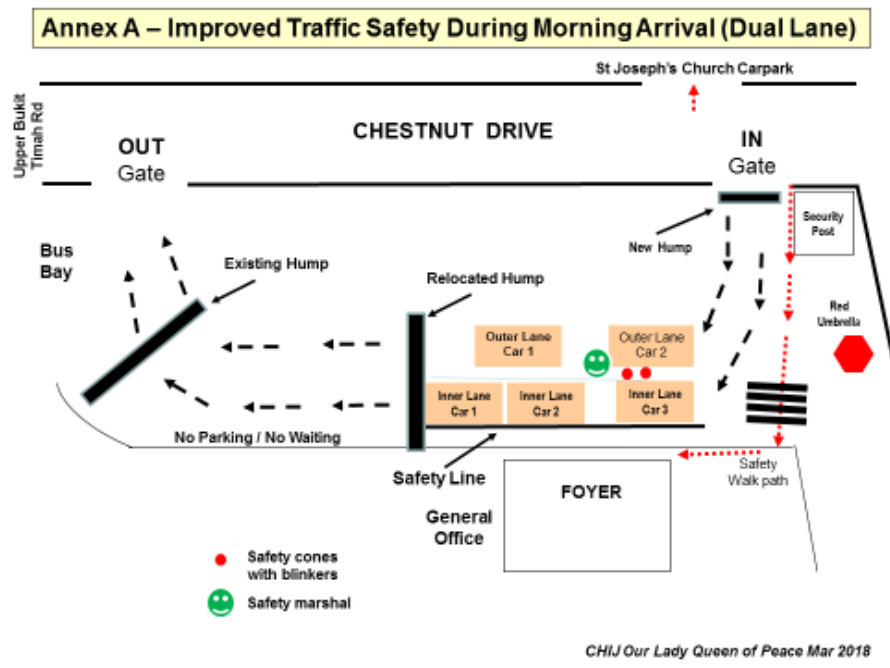
Our thanks and appreciation to the parents/guardians who have been supportive of our efforts to put the safety and well-being of our girls as our top priority. We thank you for your invaluable contribution in making traffic flow at our school smooth and ensuring the safety of the girls, our staff and including yourselves at the daily arrival and dismissal times.

We would like to highlight to you that **starting from 2 July 2018, the gates directly facing the school entrance leading from Chestnut Drive to St Joseph Church (SJC) will be closed to traffic between 7.30 am and 6 pm in view of the extensive earthworks that will be taking place during the construction works of the substation.** CHIJ OLQP Staff and parents of our students will not be allowed to park at the lots immediately adjacent to the construction site as there will be heavy vehicles and equipment in the construction area. Instead, you will need to park in the designated lots at the main church carpark area. We appeal to you to park properly in the designated lots to reduce inconvenience to other users of the carpark. **Entry and exit is only via Upper Bukit Timah Road.**

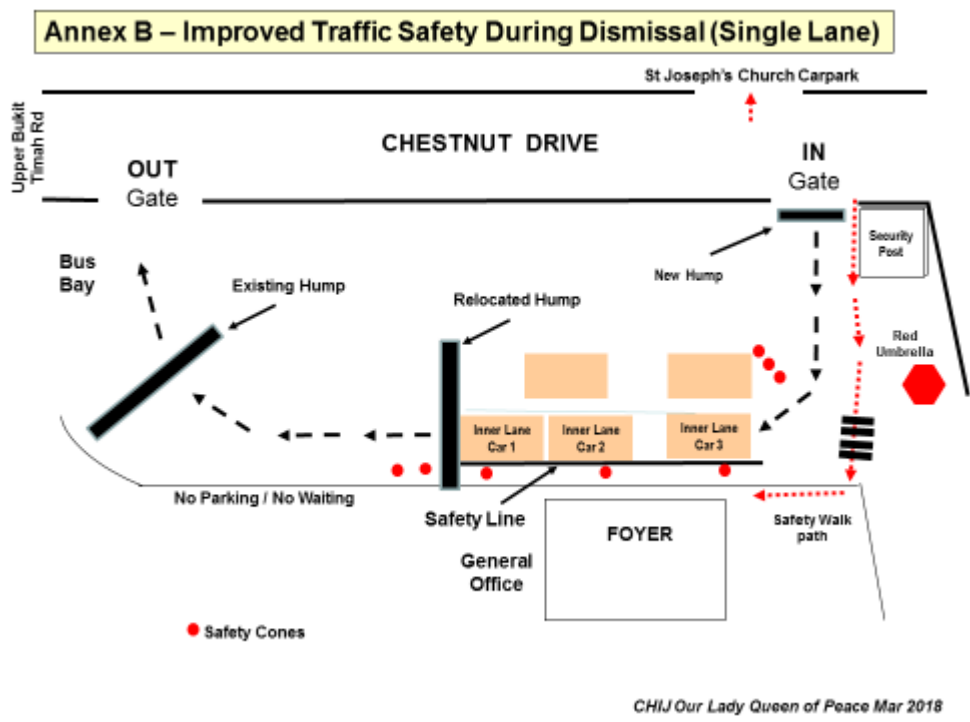
A path for pedestrians will be created for easy access between the school & the church carpark. The diagram below illustrate the **safe route** to take from school to SJC during dismissal starting from 2 July 2018.



At the same time, for those of you who drive into the school carpark for drop off and pick up, we are reiterating the changes that have been made during the road resurfacing works that were completed during the March holidays. A new hump was installed at the IN gate near the security guard post to ensure that all vehicles slow down to the **speed limit of 15 km/h** upon entering the school gate. The hump at the car porch was relocated to the end of the extended shelter so that the first car drop off point will be further up so as to allow passengers from 3 cars to alight at the same time. All drivers are reminded to keep a safe lookout for passengers alighting from the cars on the outer lane and allow them to cross safely to the foyer. Please see Annex A for **Morning Arrival (Dual Lane)** below :



Please refer to Annex B below for the Traffic Management within the school driveway for **Dismissal (Single Lane)** after 2 pm when all the school buses have left.



We seek your kind cooperation and support to be a good role model for your children by :

- being considerate in not blocking the side roads and entrance/exits of the residents' homes **especially at Chestnut Lane and Chestnut Terrace** as it might cause detrimental delay in case of an emergency.
- observing traffic rules by not parking illegally along Chestnut Drive
- **reducing your speed to 15km/h** when you are near and in our school compound
- **keeping a safe lookout for our girls as they are alighting and crossing after drop-off each morning**
- teaching your girls to take responsibility for their own safety by checking to ensure that cars have stopped before they cross the road
- being considerate to other parents by moving forward to the first space near the relocated road hump so that more cars can park under the shelter to let the girls alight at the same time
- teaching your girls to get ready to alight so that other parents do not have to wait too long at the porch
- saying goodbye to the girls in the car so that both you and your girls will not be distracted and you can focus on the road and your girls can focus on the cars and the steps leading to the foyer
- **being patient and giving way to the school buses or cars that need to filter to the left or right after drop off**
- being patient when it rains and driving carefully. Any delay in getting to school on such days is understandable.
- driving into the driveway only after the school buses have left after 2 pm to pick up your children/wards.
- utilising nearby designated parking places in a responsible manner at all times.

As advised by LTA, instead of waiting for an accident to happen before we start to take this issue seriously, let us play our part to make the road safe for all road users. Please note there shall also be **strictly NO PARKING**, where applicable:

- 9 metres within a bus stop area ;
- 6 metres within a junction ;
- 3 metres within a fire-hydrant ;
- 50 metres of a pedestrian crossing ;
- On grass verge and footway ; and
- At entrances or exits of any other premises.

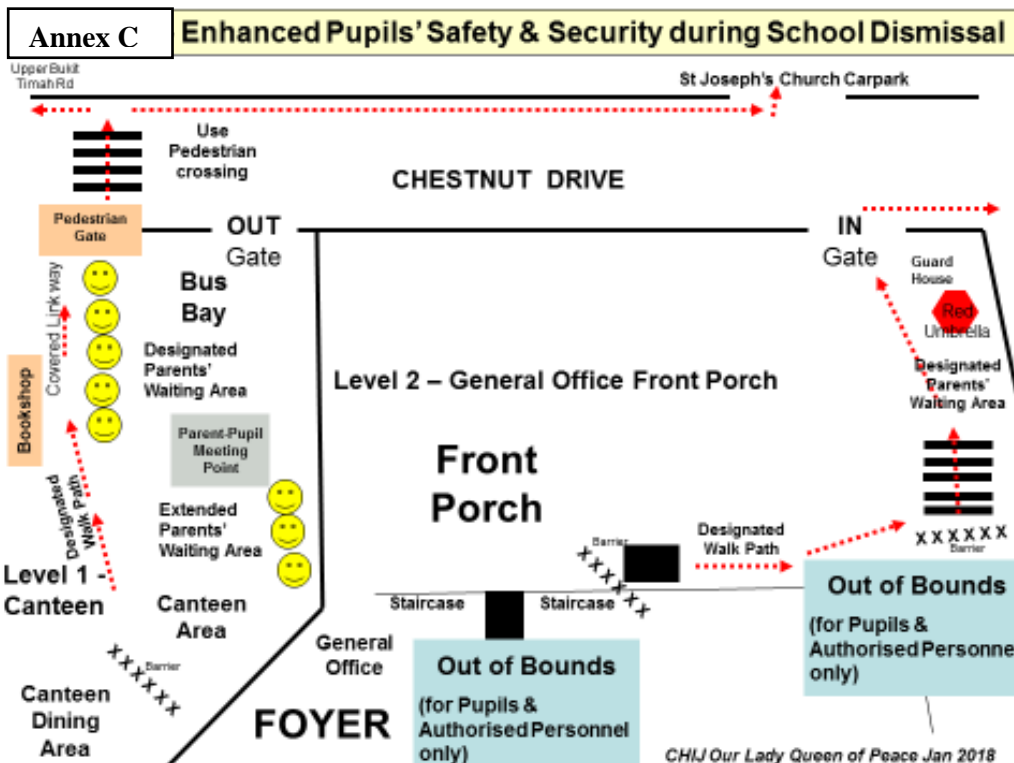
Opening Hours of Main and Pedestrian Gates

<p>Main Gate (Security Guard Post) Monday to Friday</p>	<p>6.45am – 8.15am Gates will be closed from 8.15am – 1.40 pm *Visitors coming in to school will have to register at the security guard post. For dismissal – the main gate will be opened at 1.40pm and parents/guardians are to wait at the red umbrella. (See Annex C) Please do not proceed to the front porch as our girls need to board the bus.</p>
<p>Side Gate (near pedestrian crossing) Monday to Friday</p>	<p>7.15am – 8.00am 1.40pm – 2.10pm 3.50pm – 4.10pm Parents/guardians are permitted to wait for their children/ward at the cordoned off area in the school canteen. (See Annex C)</p>

*Parents who have made an appointment with the school staff can register at the Security Guard Post and proceed ONLY to the General Office.

Lunch Break: Parents/Guardians/Caregivers are not allowed to remain in the school canteen after 2:10pm.

A security guard will also be stationed at the pedestrian gate during the opening hours. Parents are to wait at the waiting area at the covered linkway for your daughter and to **use the pedestrian crossing to cross the road** if your car is parked at the church carpark. Please note however that the church carpark does not belong to the school and we appeal to you to park responsibly ONLY at the designated carpark lots.



We continue to emphasize the importance of safety to our pupils and constantly remind them to “**Think Safe, Feel Safe and Act Safe**” whether they are in school or out of school. As adults, it is important that we role-model the correct attitudes to ensure safety of ourselves and others. Your partnership with us to ensure that the school and its environment is safe for all is of utmost importance.

Thank you.

Yours Sincerely,

Mrs Tan-Lim Kim Gek
Principal
CHIJ Our Lady Queen of Peace