



**Convent of the Holy Infant Jesus
Our Lady Queen of Peace**

10 September 2018

Dear Parents / Guardians of P1 to P6 pupils

We warmly welcome back your daughter/s after the third term break. As we start Term 4, do continue to encourage your daughter/ward to live out the virtues and support them in their holistic development. We also want to take this opportunity to wish our Primary 6 pupils the very best for their PSLE.

The following information is for your kind attention and necessary action, please.

A PUPIL MATTERS:

1. Achievement

We would like to congratulate our P4 girls who participated in the Science Buskers Festival 2018 and have clinched the following in the Primary category:

- Champion – Bananas in Pyjamas (Rykiel Fong, Erica Seah & Cate Verghese from P4H)
- 2nd Runner-up – The Little Scientists (Avril Cheong & Shanice Grace Soh from P4P)
- Finalists – The Jungle Explorers (Tan Jann, Samuela Chee & Lim En Yu from P5H)

2. a. Well-Being of Pupils

We encourage all pupils to maintain a high standard of personal hygiene. We would like to remind parents/guardians that if your child/ward is unwell and showing flu-like symptoms, she should consult a doctor and not come to school until she is certified to do so by the doctor.

b. Updating of Particulars

For the safety and well-being of our pupils, we would like parents / guardians to inform the form teacher as well as the school if there are any updates to your family particulars such as residential address & telephone numbers, mobile phone numbers or emergency contact numbers. This will better help school to call parents in case of any emergency.

c. Punctuality

School starts at 8am on school days. We encourage all pupils to be on time for school. All pupils must attend the flag raising ceremony at 8am on school days. There will be pre-assembly programmes for pupils starting at 7:40am. Pupils who are unwell and absent from school must be covered by a doctor's medical certificate. For other special reason(s), a letter from parent / guardian must be given to the form teacher once the pupil is in school.

d. Safety of our Pupils and Traffic Flow

The safety and security of our pupils is our utmost concern and we continue to work in partnership with parents in reviewing our safety procedures on a regular basis. We want to thank our parents for your strong support and cooperation in this matter. Let us continue to

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work together to stay alert and united for the safety of our students, your daughter(s)/ward(s). Parents who have made an appointment with the school staff can register at the Security Guard Post and proceed **ONLY** to the General Office. Please refer to the letter on Road Safety and Traffic Management dated 29 June 2018 or the school website link for parents on this.

e. Birthday Party

As mentioned in our letters to parents earlier, we are reminding parents who want to celebrate their girls' birthdays with their classmates to only bring a birthday cake and to refrain from providing extra food e.g. fast food meal sets with toys, deep fried food etc. Kindly refrain from giving goodie bags of any items edible or non-edible. Please note that there will be **NO birthday celebrations during assessment weeks** and kindly contact the Form Teacher **at least 3 working days in advance**.

Starting from Term 4 onwards, parents who inform the Form Teachers of the Birthday Celebrations will receive a **Birthday Celebration Confirmation Letter** signed by the Form Teachers and this letter **MUST** be shown to the security guards for entry to the General Office to obtain a pass to proceed to the Red Circular Area on level 1 for the birthday celebration. Parents who turn up without the Birthday Celebration Confirmation Letter will not be given access. We seek your kind understanding and cooperation with regards to this matter.

f. Virtue of Responsibility

We have been teaching our girls to exercise the virtue of responsibility and self-discipline in looking after their things. We encourage parents to assist us in helping your girls to learn that they have to bring their own things to school. Thus, if your child / ward has called you to help bring their things to school, please refrain from bringing for them.

We also would like you to note that pupils are not allowed to call their parents / guardians during curriculum time. Calls can only be made during recesses or after school. We would also like to inform parents / guardians not to call the General Office to pass messages to your child / ward, unless it is for very urgent matters only.

3. PSLE for Primary 6 Pupils **Listening Comprehension**

PSLE Listening Comprehension examination will be conducted on Friday, 14 September 2018. Only Primary 6 pupils are required to attend school on that day.

Kindly note that there is **no school** for pupils from **P1 to P5** on **Friday, 14 September 2018** as the P6 pupils will be sitting for the PSLE Listening Comprehension examination.

PSLE Written Papers

The PSLE Written examinations will take place from Thursday, 27 September to Wednesday, 3 October 2018. Dismissal time for the P6 pupils during this period will be right after the end of the last paper for the day.

P6 pupils are required to report back to school on Thursday, 4 October 2018, for Children's Day celebration, and post-PSLE activities thereafter.

Home-based Learning (HBL) days for P1 to P4 pupils

Pupils from P1 to P4 will be engaged in completing their HBL activities at home. Subject teachers will be assigning tasks for pupils to complete at home. The schedule is as follows:

- **27 & 28 September – P1 & P2 HBL**
- **1 & 2 October – P3 & P4 HBL**

Please take note the following:

- Pupils **will not report to school** on the HBL days allocated to the respective levels.
- There will be no Co-Curricular activities for P2 to P4 pupils on the abovementioned dates.

4. Children's Day Celebration cum IJ Olympics Day – Thursday, 4 October 2018

Our IJ Olympics will be conducted in conjunction with the Children's Day celebration. It will be held on Thursday, 4 October 2018. **School will function from 8am to 11 am.** There will be **no CCA** on that day. Mr C Kunalan will be our Guest-of-Honour for the IJ Olympics and our IJ Board of Directors will be officiating the opening of the new Sister Deirdre O'Loan block. **Friday, 5 October 2018** is a scheduled school holiday for Children's Day.

Please make the necessary transport arrangements for your child/ward to go home at 11 am. The school bus operator will be informed of the school hours. Parents are invited to attend the IJ Olympics with us.

5. PSLE Marking Days

The PSLE Marking days will be from Monday, 15 October to Thursday, 18 October 2018. Pupils do not come to school on these days as the teachers will be involved in the PSLE Marking exercise. Pupils will report back to school on Friday, 19 October 2018. Lessons will resume as per normal.

6. No Supplementary and Remedial Lessons from Monday, 8 October 2018

Please note that there will be no Supplementary & Remedial lessons from Monday, 8 October 2018 till the end of the year due to the coming SA2 examinations.

7. Co-Curricular Activities (CCAs)

Please note that there will be no CCAs from Monday, 15 October to Friday, 2 November 2018. However, CCAs will resume on 13 November and 15 November 2018.

8. Deepavali – Early Dismissal on Monday, 5 November 2018

Pupils who are celebrating Deepavali on 6 November 2018, are allowed to be dismissed from school at **11 am on Monday, 5 November 2018**. Please take note that pupils are dismissed early only if the parent/guardian comes to school at 11 am to take them home. Pupils are not allowed to leave school without being accompanied by an adult. A letter for parents will be sent out nearer the date.

We would like take this opportunity to wish all our Hindu pupils and their families a 'Happy Deepavali'.

9. Sec One Option Briefing for Parents/Guardians

The Sec One Option Briefing session has been scheduled on Friday, 2 November 2018 from 8:15 am to 11 am. In this session, the Principal will share with the parents/guardians on matters pertaining to Sec One option. A talk for parents on 'Transition from Primary to Secondary School' has been arranged. There will also be sharing sessions by some key personnel from the secondary schools about their school programmes. All P6 parents/guardians are cordially invited to attend this briefing. More details will be provided nearer the date.

10. Semestral Assessment 2 (SA2) Timetable

The SA2 timetable is attached for your information in Annex A.

B SCHOOL ACTIVITIES:

11. Updated School Calendar (Term 4)

The Calendar of Activities is attached (see Annex B) for you to help your child/ward plan and prepare for the various important activities which will take place in Term 4. Pupils will be given more information of the activities in due course.

12. P1 Orientation Day and Sembcorp Marine SchoolBAG Presentation Ceremony – Friday, 9 November 2018

The school will be conducting our P1 Orientation (for 2019 P1 pupils) on Friday, 9 November 2018 in the morning. In the afternoon, we will be hosting the Sembcorp Marine SchoolBAG Presentation Ceremony in our school. Only pupils who are involved in the concert performance and other assigned duties will be required to attend. Details will be given to the relevant pupils. All other pupils ***need not report*** to school on that day.

13. Recycling of School Uniform and PE Attire

Pupils who have outgrown their uniform &/or PE attire, may wish to donate to the school their uniforms &/or PE attires which are still in good condition. Pupils are to bring these items to the General Office from **5 November to 8 November 2018**. We seek your kind help to ensure that these uniforms and attires are washed and ironed before they are brought to the General Office.

14. Release of Report Books

P4 report books and option forms will be released on Thursday, **8 November 2018**. P4 parents/guardians are to fill in the parental option form and return the form together with their report book to their respective form teachers on Monday, 12 November 2018.

Report books for P1, P2, P3 and P5 pupils will be distributed to them on Tuesday, 13 November 2018.

15. P6 Graduation

P6 Graduation Day will be held on Tuesday, 13 November 2018. School will be as per normal on that day. The P6 Graduation Night will be held on Wednesday, 14 November 2018 for the P6 pupils only. P6 pupils do not need to report to school on 15 and 16 November 2018.

16. Thanksgiving Mass on Wednesday, 14 November 2018

The Thanksgiving Mass will be celebrated on Wednesday, 14 November 2018 at 8:15 am for the whole school.

17. Self-Directed Learning (SDL) Day and Parent-Pupil-Teacher Conference (PPTC) on 16 November 2018

SDL Day for pupils will take place on Friday, 16 November 2018. All pupils will be assigned work by their respective subject teachers to be completed at home.

PPTC will be from 8 am to 3 pm with a tea break from 10 am to 10:15 am and a lunch break from 12 noon to 12:30 pm.

Thank you for your support and wishing you and your family a blessed Term 4.

Yours sincerely,

Mrs Tan-Lim Kim Gek
Principal

2018 SEMESTRAL ASSESSMENT 2
ANNEX A

DATE	SUBJECT	LEVEL	TIME	DURATION
8 October (Mon)	Social Studies & Health Education (Online)	P5	Within Curriculum Time	---
	Oral Exam	P4	2:00 pm – 4:00 pm	---
9 October (Tue)	Social Studies & Health Education (Online)	P4	Within Curriculum Time	---
	Oral Exam	P2	Within Curriculum Time	---
10 October (Wed)	Social Studies & Health Education (Online)	P2	Within Curriculum Time	---
	Oral Exam	P3	2:00 pm – 4:00 pm	---
11 October (Thu)	Social Studies & Health Education (Online)	P3	Within Curriculum Time	---
	Oral Exam (Day 1)	P5	1:00pm – 4:00pm	---
12 October (Fri)	Oral Exam (Day 2)	P5	1:00pm – 4:00pm	---
24 October (Wed)	EL Paper 1	P2 P3 & P4 P5	8:30 am – 9:15 am 8:30 am – 9:20 am 8:30 am – 9:40 am	45 min 50min 1h10min
25 October (Thu)	MT Paper 1	P3 & P4 P5	8:30 am – 9:10 am 8:30 am – 9:20 am	40 min 50 min
26 October (Fri)	English Language Paper 2	P2 P3 – P4 P5	8:30 am – 9:30 am 8:30 am – 9:45 am 8:30 am -10:20 am	1h 1h 15 min 1h 50 min
	EL Listening Comprehension	P2 P3 P4 P5	Within Curriculum Time	30 min 45 min 45 min 1 h

DATE	SUBJECT	LEVEL	TIME	DURATION
29 October (Mon)	Mathematics	P2 P3 & P4	8:30 am – 10:00 am 8:30 am – 10:15 am	1 h 30 min 1 h 45 min
		P5 Paper 1 Paper 2	8:30 am – 9:30 am 11:00 am -12:30 pm	1 h 1h 30min
30 October (Tue)	Mother Tongue Paper 2	P2 P3 & P4 P5	8:30 am – 9:45 am 8:30 am – 9:30 am 8:30 am – 10:10 am	1 h 15 min 1 h 1 h 40 min
	MT Listening Comprehension	P3 P4	Within Curriculum Time	30 min 30 min 30 min 1 h
31 October (Wed)	Science	P3 & P4 P5	8:20 am – 9:50 am 8:30 am – 10:15 am	1 h 30 min 1 h 45 min
1 November (Thu)	HMT Paper 1	P5	8:30 am – 9:20 am	50 min
	HMT Paper 2		11:15 am -12:35 pm	1 h 20 min

Please note that absences from school examinations due to medical reasons must be authenticated by a valid medical certificate. No marks will be given to any pupil who is unable to produce a valid medical certificate.

FOURTH TERM : 10 SEP TO 16 NOV 2018

ANNEX B

PLEASE NOTE THAT SOME DATES ARE TENTATIVE AND SUBJECT TO CHANGES

DATE	DAY	EVENT(S)	
10	SEP	MON	Supplementary / Remedial / CCA Resumes
			Primary 3 & 4 ML & TL and Primary 4 CL Cultural Day Camp (1pm to 4pm)
12	SEP	WED	E2K (11) for selected pupils (2:15pm to 4pm)
14	SEP	FRI	PSLE Listening Comprehension – Non School Day (Primary 1 to 5) No Supplementary / Remedial
17	SEP	MON	P1 to P4 Chinese Enrichment Workshop (6) 2:15pm to 4pm
18	SEP	TUE	SC & Env't Club Visit to Gardens by the Bay 12nn to 4pm
19	SEP	WED	Math & Chess Competition (during recess)
20	SEP	THU	Class Monitor Training (2:15pm to 4pm)
			CyberWellness Ambassadors Reflection & Sharing Session (2:30pm to 4pm)
			School AV Team Training (2:30pm to 4pm)
21	SEP	FRI	Appreciation Day Ceremony for School Maintenance Officers (11 am to 12nn)
			Appreciation Treat for Maintenance Officers (2:30pm to 4pm)
24	SEP	MON	Mid-Autumn Festival Celebration (during recesses)
			P1 to P4 Chinese Enrichment Workshop (7) 2:15pm to 4pm
26	SEP	WED	E2K #12 for selected pupils (2:15pm to 4pm)
27	SEP	THU	PSLE English; HBL Primary 1 & 2
			P3H & P3P LJ to Kidney Discovery Centre (8:15am to 12:30pm)
			P4H & P4P LJ to Singapore History Gallery (9am to 12:30pm)
			P5F & P5J LJ to Asian Civilisation Museum (9:15am to 12:45pm)
28	SEP	FRI	PSLE Mathematics; HBL Primary 1 & 2
			P3F, P3J & P3L LJ to Kidney Discovery Centre (8:15am to 12:30pm)
			P4F, P4J & P4L LJ to Singapore History Gallery (9am to 12:30pm)
			P5H LJ to Asian Civilisation Museum (9:15am to 12:45pm)
1	OCT	MON	PSLE Mother Tongue Languages; HBL Primary 3 & 4
			P2H & P2J LJ to Philatelic Museum (10am to 1pm)
			P5P & P5L LJ to Asian Civilisation Museum (9:15am to 12:45pm)
2	OCT	TUE	PSLE Science; HBL Primary 3 & 4
			P1H, P1L & P1F LJ to Jacob Ballas Children's Centre (8:30am to 11:30am)
3	OCT	WED	P2L & P2P LJ to Philatelic Museum (10am to 1pm)
			PSLE Higher MTL
4	OCT	THU	P1C, P1J & P1P LJ to Jacob Ballas Children's Centre (8:30am to 11:30am)
			P2C & P2F LJ to Philatelic Museum (10am to 1pm)
4	OCT	THU	Children's Day Celebration – IJ Olympics 2018 School ends at 11am (No CCA)
			PLEASE NOTE THAT SOME DATES ARE TENTATIVE AND SUBJECT TO CHANGES.

DATE		DAY	EVENT(S)
5	OCT	FRI	Children's Day – Non School Day
8	OCT	MON	Primary 4 Oral (2pm to 4pm) No Supplementary / Remedial for Primary 3, 5 & 6
9	OCT	TUE	Primary 2 Oral (during Curriculum Time) CCA resumes
10	OCT	WED	Primary 3 Oral (2pm to 4pm)
11	OCT	THU	Primary 5 Oral Day 1 (1:30pm to 4pm) No CCA
12	OCT	FRI	Primary 5 Oral Day 2 (1:30pm to 4pm) No Supplementary / Remedial for Primary 3, 4 & 6
15 – 18 OCT			PSLE Marking Days – Non-School Days for ALL Pupils No Supplementary / Remedial / CCA
22 – 26 OCT			No Supplementary / Remedial / CCA – Exam Week
22	OCT	MON	P1 to P4 Chinese Enrichment Workshop (8) 2:15pm to 4pm
24	OCT	WED	Semestral Assessment 2 English Paper 1
25	OCT	THU	Semestral Assessment 2 Mother Tongue Languages Paper 1
26	OCT	FRI	Semestral Assessment 2 English Paper 2 & Listening Comprehension P6L LJ to Heritage Museum 8.45 am to 12 pm
29 OCT – 2 NOV			No Supplementary / Remedial / CCA – Exam Week
29	OCT	MON	Semestral Assessment 2 Mathematics
30	OCT	TUE	Semestral Assessment 2 Mother Tongue Languages Paper 2 & Listening Comprehension P6F & P6P LJ to Heritage Museum 8.45 am to 12 pm
31	OCT	WED	Semestral Assessment 2 Science P6H & P6J LJ to Heritage Museum 8.45 am to 12 pm
1	NOV	THU	Semestral Assessment 2 Higher Mother Tongue Languages Papers
2	NOV	FRI	Primary 6 Parents' Briefing on Sec One Options (815am to 11am) P2 Rollerblading Lessons (Curriculum Time)
5 – 9 NOV			No Supplementary / Remedial / CCA
5	NOV	MON	Primary 4 CL PSLE Exam Format Briefing to Parents (5pm to 6:30pm) P2 Rollerblading Lessons (Curriculum Time) Early Dismissal for Hindu Pupils (dismissal at 11am)
6	NOV	TUE	Deepavali
7	NOV	WED	Deepavali Fair (during recess)
8	NOV	THU	P2 Introduction to Swimsafer (Curriculum Time) Results Processing Day (pm)
9	NOV	FRI	Non School Day <ul style="list-style-type: none"> • Primary 1 Orientation Day (8am to 12 :30pm) • Sembcorp Marine SchoolBAG Presentation Ceremony (1pm to 6pm)
12 – 16 NOV			No Supplementary / Remedial lessons CCA resumes
PLEASE NOTE THAT SOME DATES ARE TENTATIVE AND SUBJECT TO CHANGES.			

DATE		DAY	EVENT(S)
12	NOV	MON	Primary 4 Cycles & Makers Programme (tbc)
13	NOV	TUE	Primary 6 Graduation Day (8am to 1pm)
14	NOV	WED	Primary 6 Graduation Night (5pm to 8.30pm)
15	NOV	THU	Promotion Day – Non School Day for Primary 6
16	NOV	FRI	Parent-Pupil-Teacher Conference (8am to 3pm) Primary 1 'Hundred Languages of Children' Class Exhibition Non-School Day for All Pupils
PLEASE NOTE THAT SOME DATES ARE TENTATIVE AND SUBJECT TO CHANGES.			